

SJS Junior High Academic Policies / 2017-18

Homework reinforces what has been taught in class, prepares students for upcoming lessons, and helps students develop self-discipline, responsibility and organizational skills. Because of this, we expect students to turn in all work completed, neatly done, and on time. Further, we expect students who do poorly on tests and assignments to take active steps toward academic improvement.

The following policies are intended to provide clarity and consistency, while also acknowledging that each teacher assigns and grades student work differently.

General Policies

- 1) Students are responsible for seeing teachers outside class time about late/missing work.
- 2) Students who are absent have two extra days to complete work for each day absent.
- 3) Work turned in late will earn no more than 80% of the total points possible.
- 4) Teachers may refuse incomplete work, in which case it will be considered late/missing.
- 5) Teachers may refuse work that is more than five school days late, recording it as a zero.
- 6) For Literature classes, Individual Writing Assignments (IWA's) and Accelerated Reader (AR) points may not be turned in after the turn-in window closes.

Consequences for LATE Work -- Turned in by student after due date.

- Grade will be reduced, per teacher policy. Work turned in late will be noted in Sycamore.
- Each instance of late work is documented with the Junior High para-professional.
- After three late assignments in a quarter, parents will be contacted.
- After five late assignments in a quarter, student may be required to attend Supervised Study.
- Upon six late assignments in a quarter, parents will be contacted to meet with school personnel.

Consequences for MISSING Work -- Not turned in by student.

- Teachers will allow a reasonable period for students to complete missing work on their own.
- Work will be documented as late (per above).
- If work is not completed, teachers may require student to contact parent about missing work.
- Parent and student will arrange with teacher for completion of missing work.
- Teacher may require Supervised Study to complete missing work.

Re-do Policy

- Late or incomplete work may not be re-done for additional credit; the original grade will stand.
- Work submitted on-time and completely MAY be re-done for up to 80% credit.
- Work must be re-done before the test/completion of that unit of study.
- Tests may be re-done, with teacher and parent approval, for up to 80% credit.
- Tests must be re-done within one week after the teacher returns the graded test.

Supervised Study

- Teachers will offer Supervised Study as needed after school (3:15PM to 4:00PM).
- Parents may request Supervised Study by contacting any junior high teacher.
- Teachers may require Supervised Study for students struggling to meet expectations.